

Duluth Wedding Video Productions, LLC

Order Form / Contract

Terms, Conditions, and Notes:

- 50% deposit is required to secure your event date, the balance (other 50%) can be payed any time, but is required when your video is complete and before it is shipped to you. Cancellation notices given 60 days or more before the event date, qualify for a return of half of your deposit. If cancellation notice is given 59 days or less before the event date, your deposit is forfeited.
- Travel and lodging charges may apply. There is no travel or lodging charge for events held in Duluth/Superior. For events held outside of Duluth/Superior, mileage is calculated from the distance in round trip miles, from Duluth Wedding Video Production's (DWVP) office, according to google maps. Mileage charges for one videographer packages = \$0.80 per mile; two videographer packages = \$1.10 per mile. If 180 or more round trip miles are required for travel, a \$100 lodging charge will be added.
- Movies / videos are typically completed within a few weeks. During busy times of the year, however, it may take as long as 15 weeks to complete.
- Music added to movies / videos / slideshows must be legally owned by you. If you elect to have DWVP obtain the music on your behalf, it will be purchased for your specific movie / video / slideshow and you will receive a CD containing your music when editing is complete. Movies / videos / slideshows containing music are meant for private viewing by you, friends, and family only. It is illegal to distribute all or part of the movie / video / slideshow containing music. This includes posting the movie / video / slideshow on Internet websites such as youtube, FaceBook, your website, etc. You assume responsibility and DWVP is not responsible if the music on your movie / video / slideshow is publicly distributed.
- For video packages that include reception coverage, it is customary to provide a meal for the videographers - we thank you in advance.
- We strive to accommodate special requests. If your requests are outside the scope of your normal package, and/or require additional time to fulfill, DWVP will charge an hourly rate, following your approval.
- If, for reasons / circumstances beyond our control DWVP is unable to film your event, your deposit will be refunded to you. Reasons / circumstances include, but are not limited to, traffic accidents, death in the family, sudden illness, etc. In such a case, we will make every reasonable effort to contact you and make necessary accommodations.
- Your DVD player must be able to play DVD +R disks in order for you to view your movie / video / slideshow. Almost all of the newer models (last two years), and even some older ones, can play DVD +R disks. If yours cannot play DVD +R disks, we recommend that you upgrade to a newer model.
- Defective DVDs must be returned within 2 weeks for free replacement.
- If you request any changes to be made to a DVD or its contents, the request must be made within 1 month following receipt. Due to DWVP archive procedures, change requests made after 1 month are not guaranteed possible. DVDs are archived and are able to be reproduced for a minimum of 5 years from your event date.
- DWVP reserves the right to use any images and/or footage for demonstration and/or promotional purposes for future video sales. Discretion is always used.

Information:

Your First & Last Name

Fiance's First & Last Name

Duluth Wedding Video Productions, LLC

Order Form / Contract

Package Chosen (example: Silver Package)

E-mail Address (preferred method for correspondence and sending statements)

Phone Number

Mailing Address (please provide the address where you want your wedding DVD shipped)

Event Date

Location / Time of Ceremony

Location / Time of Reception

Other Notes

Consent:

If you accept the above Terms, Conditions, and Notes and have completed the information above, make a copy for your own records and return the signed original (along with any required deposit) to:

Duluth Wedding Video Productions, LLC
5675 Lester River Road
Duluth, MN 55804

Your Signature

Date of Signature